

Minutes
WVASFAA Executive Committee & Chairs Meeting – March 30, 2015

DATE: March 30, 2015	PLACE: Stonewall Jackson Resort	CONVENED: 7:19 PM	CONCLUDED: 8:57 PM
MEMBERS PRESENT:	Donna Feijo, Damia Dobbs, Tresa Weimar, Kathy Bialk, Ben Brudnock, Chester Priest, Karen Martin, Sharon Howard, Carrie Watters, Mary Jones, Candy Frazier, Carla Strawn, JoAnn Ross, Debra Nelson, Amanda Sites, Cynthia Hudok, Jeanie Spitznogle		ABSENT: Betsey Headley, Evelyn Hansen, Mary Blizzard, Nicole Solomon, Patricia Harmon, Sandra Oerly-Bennett
Participated by Phone			
MINUTES RECORDED BY	Donna Feijo		
NEXT MEETING	TBD		
ITEM	DISCUSSION		
	Amanda Sites called the meeting to order at 7:19 and introduced Susan Teerink, MASFAA Exchange Representative from Marquette University, Wisconsin.		
1. Secretary's Report	Donna Feijo asked for everyone to review the minutes of our last meeting. There were a couple corrections/typos. Specifically corrected section 5 to state Kathy Bialk gave the report on behalf of Cynthia Hudok. Strike the sentence regarding we had not accepted the Committee chairs. Kathy Bialk made a motion to accept the minutes with the corrections. Carrie Watters second. Passed unanimously.		
2. Treasurer's Report	Jeanie Spitznogle reviewed the financial statements. We had a profit of \$944.04 from our Spring 2014 Conference. Jeanie reviewed the current general ledger. Sharon Howard made a motion to accept the treasurer's report. Karen Martin second. Kathy Bialk clarified that a motion to approve the Treasurer's Report is not necessary if there are no corrections necessary. .		
3. 2014-2015 Committee Reports			
Archives	Debbie Nelson asked if anyone had photos to submit. Kathy Bialk said that the photos from the Winter Retreat were taken and uploaded to the Facebook page. Kathy Bialk will submit these photos to Archives.		
Awareness	Not present		
Awards	Awards will be presented for years of service and the other awards are on the way.		
Email Blaster/Newsletter	Not present		

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Government Issues	Carrie Watters – Promise requirements may change regarding not needing GED scores for home schooled students. ACT scores would be necessary. This has not been approved by the Governor’s office at this time.
High School Counselor Training	Karen Martin – Making plans for this year. Will possibly add one new location for High School Counselor training.
Long Range Planning	Carla Strawn is looking at Oglebay for the Spring next year. Approx. \$1000.00 for AV and we cannot bring our own. 1 room credit for each 50. Room Rate \$111.00 standard. No resort fee. Over all conference cost is estimated at \$14000.00 based on 90 people attending. Candy Fraizer made a motion that Carla Strawn move forward with the Oglebay contract. Cindy Hudok second. Passed unanimously. Morgantown possible area for Fall 2016
NASFAA Training	No Report
Nominations	Cindy Hudok said that 48 members have voted. The election closes on Wednesday. Discussion regarding 157 members... only one person on the ticket for both positions... discussion regarding why vote seems low. Jeanie Spitznogle will remind people to vote when as the register. No problems were reported with the online voting.
Policies, Procedures, Constitution	Sharon Howard –There was an amendment to the constitution. This went out for vote. This amendment was for Associate members being approved to vote. This was approved and is updated on the web. This will be announced at the business meeting. Two more 30 day comments are going out. One is allowing Auxiliary members to vote and hold appointed offices and the other is for FFELP language to be taken out of the constitution. After the 30 day comment there will be a vote on these. When looking at Policy and Procedures online, if you see anything that needs corrected, please e-mail Sharon. Discussion on how old materials are being kept. Chester Priest said that most associations are scanning their information and it can be kept in multiple places. Kathy Bialk said that materials can be kept using our web site. The amount of space located on the web was not certain. Discussion on possible drop box to submit information.
Recruitment and Retention	Damia Dobbs – 157 members, 28 new members, 5 new vocational rehab. Please attend the reception for the new members. New member recognition will be at lunch.
Web Page	Not present
Associate Member Representative	Chester Priest – 8 associate members at this conference. Kathy Bialk said that this is the greatest number of sponsors that we have had in a long while. Kathy Bialk offered congratulations to Chester and the associate members.
Associate Member Representative – Elect	Ben Brudnock voiced his concern about upcoming travel restrictions. He will work toward the Associate Representative elect for next term.
Spring 2015 Conference – (Stonewall Jackson Resort)	Candy Frazier shared that presenters, programs, and food are finalized. Kathy Bialk talked about getting the presentations from the presenters and having the information put online. Two conference presentations just came in. Candy Frazier and JoAnn Ross will be picking up WV items to be presented to our special guests/presenters. Candy Frazier gave a thank you to the committee and everyone that had worked toward this

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	conference.
Fall 2015 Conference – (Glade Springs)	Sharon Howard - Fall conference will be at Glade Springs Resort on October 28, 29, and 30. Sharon has not been able to retain information for Glade regarding food prices. Katie Cooper came up this the “Survivor” theme for the fall conference. Katie Cooper and Sharon Howard welcome ideas.
4. Old Business	Kathy Bialk – HEPC and WVASFAA working together to provide NASFAA Core training. Possibility of Tue., Wed., Thurs., Fri conference and use Tue., for NASFAA training. Sharon Howard noted that Brian Weingart would e-mail core materials to anyone that needs it.
5. New Business	<p>Kathy Bialk talked about the fact that we have regular, associate, and auxiliary members. She asked us to think about how this will impact elections and the structure of our association. Much discussion regarding how other associations are structured. Consider...should we add auxiliary to the executive board?</p> <p>Discussion regarding June transition meeting. Kathy Bialk will send a doodle request regarding dates for the transition meeting. Candy Frazier shared that officially the president does not begin until July 1. There was discussion regarding how this meeting has taken place in the past. Kathy Bialk recommended that Amanda Sites send out the request for the transition meeting. Discussion regarding how many Executive Committee meetings per year. Sharon Howard read the secretary description, which states that there are 4 Executive Committee meetings yearly. These consist of Fall Conference, Winter Retreat, Spring Conference and Summer Transition. More discussion.</p> <p>Carrie Watters moved that this year we <u>try</u> to have a 2 day transition meeting this summer on a <u>trial</u> basis. Karen Martin second. Passed unanimously.</p> <p>More discussion regarding the time of the year, workload and what has taken place historically.</p> <p>Candi Frazier read the bylaws and indicated that we can't have the overnight retreat because there is a \$350 limit on spending. Karen Martin moved that for the transition meeting held in June that we allow a larger amount than the \$350.00 but not to exceed \$2000.00. Asked for a second. There was none. Discussion. Karen Martin withdrew the amendment. After much discussion this went back to having a 1 day meeting, mid-state as in the past.</p>
6. Adjournment	Candy Frazier made a motion to adjourn. Karen Martin second. Passed unanimously at 8:57 pm.